

Report on the Use of Funds Distributed to USC from the Higher Education Emergency Relief Fund

May 23, 2020

The U.S. Department of Education issued [guidance on May 6, 2020](#), directing universities to report periodically on the receipt and use of funds received from the Higher Education Emergency Relief Fund established by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The following report contains the information listed in the Department of Education's guidance.

USC signed and submitted the [Funding Certification and Agreement for Emergency Financial Aid Grants to Students under the CARES Act](#) to the Department of Education on April 10, 2020. USC signed and submitted the [Funding Certification and Agreement for the Institutional Portion of the Higher Education Emergency Relief Fund Formula Grants Authorized by Section 18004\(a\)\(1\) of the CARES Act](#) to the Department of Education on May 21, 2020. USC intends to use all of the formula grant funds it has been allocated under Section 18004 of the CARES Act, including the institutional portion, to provide Emergency Financial Aid Grants to students for expenses related to the disruption of campus operations due to coronavirus.

As of May 23, 2020, USC has received \$9,639,280 in formula grant funds from the Department of Education. Of the 28,548 students that USC estimates are eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, USC has awarded Emergency Financial Aid Grants to 4,130 students totaling \$7,669,138, as of that date.

To determine which students receive Emergency Financial Aid Grants, USC has asked eligible students to complete the [application for COVID-19 emergency assistance](#). The application identifies categories of eligible expenses, such as food, housing, technology, transportation, child care, and medical expenses. USC determines the amount of each emergency grant based on the category of expense and whether the request was supported by documentation and/or an explanation. The maximum award amount is \$3,000, although students returning from study abroad programs may receive funding in excess of \$3,000 to cover eligible travel expenses.

In accordance with [guidance issued by the Department of Education](#), funding is limited to students who are eligible to receive federal financial aid and are enrolled in a program that met on-campus prior to the transition to online classes due to COVID-19. Under these guidelines, international students and students enrolled exclusively in an online program are not eligible to receive Emergency Financial Aid Grants.

USC used multiple university-wide communication channels to share information about the availability of the grants, which included a [memo to USC students by the provost](#) and the posting of [frequently asked questions](#) on the university's COVID-19 website. In addition, the Financial Aid Office created a banner on its website that links to the application.

USC provided further guidance to individual applicants by email, ranging from follow-up requests for documentation to notifications about grant decisions. Students who were awarded an emergency grant received a notification with instructions to complete and sign an acceptance form certifying that they are eligible for federal financial aid, will use the funds only for expenses related to the disruption of campus operations due to COVID-19, and will maintain documentation and allow USC to review if requested.